



1) Educational document:

(I) Degree Attestation:

1. University verification
2. Notary
3. HRD from the state secretrate
4. Ministry of External Affairs (MEA)
- 5.embassy

(II) Diploma

1. State Technical Board
2. Notary
3. HRD from the state secretrate
4. Ministry of External Affairs (MEA)
5. Embassy.

(2) Personal Document:

- 1.verified by local competent authority
- 2.Notory
- 3.MEA/Home Department Maharashtra
- 4.Transulation in Arabic
- 5.consulate /Embassy

Note:-

=> Attestations of educational degrees and Diplomas are being done by the Saudi Cultural Attaché Office, Royal Embassy of Saudi Arabia, and New Delhi.

On completion of the above formalities, the Saudi Cultural Attaché Office takes the following steps:

- All the data related to the degree is entered to the Data base and a copy of each document is kept in the record file to be reviewed any time in future.
- The degree is attested by the authorized signatory.
- All the attested degrees are sent to the Consular Section in Saudi Embassy for attestation on their part.
- Finally, the attested degrees are returned back to the concerned agency by the embassy as per their norms.

**REGIONAL AUTHENTICATION CENTRES FOR AUTHENTICATION OF
EDUCATIONAL DOCUMENTS/GENERAL DOCUMENTS**

Sr. No.	Name the of State	Name of the Officer/Address/Telephone No.
1.	ANDHRA PRADESH	1. Special Secretary (Protocol), General Administration Department 2. Joint Secretary to Government (Low & Order), General Administration Department, 3. Office of the Resident Commissioner in New Delhi. Tel- 23387036, 23384016 4. Office of the Chief Secretary, Government of Andhra Pradesh, Hyderabad. Tel- 040-23452620, 23455340
2.	ARUNACHAL PRADESH	1. Deputy Secretary (Home), Government. Of Arunachal Pradesh, Itanagar 2. Office of the Resident Commissioner in New Delhi. Tel- 23014136 3. Office of the Secretary, Government of Arunachal Pradesh. Tel- 0360-2212418
3.	ASSAM	1. ACS, Joint Secretary to the Government. Of Assam, Home, Political Dept., Assam Secretariat, Dispur, Guwahati-6, Telefax 0361-2261421 2. Director of Technical Education, Guwahati Tel.0361-2382276 3. ACS, Joint Secretary to the Government. Of Assam, Political (B) Dept. 4. Office of the Resident Commissioner in New Delhi. Tel- 26118069 5. Office of the Chief Secretary, Government of Assam. Tel- 0361- 2261120, 2661403
4.	ANDAMAN AND NICOBAR	Assistant Secretary(Home) A & A Administration, Port Blair (Fax: 22879703)
5.	BIHAR	1. Deputy Secretary, Home (Special) Dept. Government. Of Bihar, Patna, 09939608674(M), 0612-2217225 2. Dy. Secretary Verification, Bihar School Examination Board, Dept. of HRD, Government. Of Bihar, 3. Dy. Secretary (Verification), Bihar School Examination Board, (Senior Secondary) Dept. of HRD, Government. Of Bihar, Patna. 4. Deputy Director (Higher Education Human Resource Development, New Secretariat, Patna-15 5. Secretary, Sanskrit Siksha Board, Boring Canal Road, Patna-1 6. SH TASHNIMUR REHMAN, Secretary, Madarsa Shiksha Road, Vidyapati, Marg, Patna 7. Deputy Director, Higher Education 8. Secretary of Bihar Education Madarsa Board, Patna 9. Joint Secretary, Home (Special) Department, Bihar, Patna. 9939608674(M), 0612-2217225 11. Office of the Resident Commissioner in New Delhi. Tel- 23014945, 23015067 12. Office of the Chief Secretary, Government of Bihar. Tel- 0612- 2215804
6.	CHANDIGARH UT	1. Under Secretary Home, Chandigarh Administration, Tel: 0172-2740290 2. SH.BHUPINDER SINGH, Joint Secretary Home, Chandigarh Administration 3. SH. RAM NIWAS, IAS, Home Secretary, Chandigarh Administration, Home



		Department 4. PCS, Joint Secretary Finance, Chandigarh Administration, Home Department 6. District Education Officer, Chandigarh Administration, Education Department, O/o, DPI, U.T. Sector 9, Chandigarh 7. Office of the Resident Commissioner in New Delhi. Tel- 23353359
7.	CHATTISGARH	1. Secretary, Technical Education Chhattisgarh Administration 2. Under Secretary, Government of Chhattisgarh, Home (Passport) Department, Raipur 3. Deputy Secretary, Government of Chhattisgarh, Department of Higher Education, Raipur 4. Under Secretary, Government of Chhattisgarh Department of Higher Education, Raipur 5. Office of the Resident Commissioner in Delhi. Tel- 46092500, 46092555 6. Office of the Chief Secretary, Government of Chhattisgarh. Tel- 0741-2221207/08
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9.		
10.	DELHI NCT	1. RDE(South),Phone 26144508 and Smt. Neelam Verma, RDE(East), Phone 22522458 C-4, Vasant Vihar, New Delhi, 2 Deputy Secretary, Home(Passport) and Ms. Sonica Singh, Superintendent, Government of National Capital Territory of Delhi, Home (Passport Department), 5th Level, "C" Wing, Delhi Secretariat, I.P. Estate, New Delhi as authorized by NCT of Delhi 3. All District Judges (DJ) and Sub Divisional Magistrates (SDMs) in Delhi 4. Marriage Registrar, Indian Christian Marriage Act, Delhi Secretariat, New Delhi Tel.-011 23392028, Fax-011 23392034
11.		
12.	Gujarat	1. (J.U.Gandhi), Deputy Secretary, Government. Of Gujarat, GAD(Fax No.079-23252035) 2. Under Secretary, Government of Gujarat, General Administration Department, Sachivalya, Gandhinagar (Tel: 079-23250481, Fax: 079-23251638 09978406305(M) for Enquiry-09978406311 -Mr. Kantibhai 3. Office of the Resident Commissioner in New Delhi. Tel- 23343147, 23742413 4. Office of the Chief Secretary, Government of Gujarat. Tel- 079- 23250301/303
13.	Haryana	1. Higher Education Commissioner/Director Higher Education, Haryana in respect of certificate(s)/degree(s) issued by Universities situated outside the State of Haryana 2. Registrar of the concerned University in the State which has issued the certificate(s)/diploma(s)/degree(s). 3. Director Secondary Education, Haryana in respect of certiricate(s)/diploma(s)/degree issued by National open School, Central Board of Secondary Education, ICSE or any other State Board of Education in the country. 4. The Secondary Board of School Education, Haryana, Bhiwani in respect of



		<p>Matriculation and 10+2 certificates issued by it or by the Haryana Open School.</p> <p>5. Deputy Director Colleges-II O/o Higher Education Commissioner, Haryana (0172-2562036) Fax: 2562042</p> <p>6. IAS, Special Secretary to Government Haryana, Home Department</p> <p>9. Office of the Resident Commissioner in New Delhi. Tel- 23384354, 23386131/425</p> <p>10. Office of the Chief Secretary, Government of Haryana. Tel- 0172- 2740118</p>
14.		
15.	Jammu & Kashmir	<p>1. Principal, GGM Science College, Jammu, Government of Jammu and Kashmir, Civil Sect. Higher Education Department</p> <p>2., Principal, Amar Singh College, Gogji Bagh, Srinagar (J&K) Fax: 0194-2476828, 9419010839(M),0194-2476828</p> <p>3. Deputy Secretary, Government of Jammu and Kashmir, Home Department 0191-2543261, 0941942533(M)</p> <p>4. Director Colleges, Higher Education Department, Civil Secretariat, Srinagar/Jammu, Ph./Fax: 0194-2479584, 0191-2549616 (w.e.f 26.10.10)</p> <p>5. Office of the Resident Commissioner in New Delhi. Tel- 24611506, 24611210</p> <p>6. Office of the Chief Secretary, Government of Jammu Kashmir. Tel- 0194-2452257, 2455353 (Srinagar), 0191-2546773, 2544338 (Jammu)</p>
16.	Jharkhand	<p>3., Deputy Secretary,</p> <p>2- Under Secretary Government of Jharkhand, Department of Human Resource Development, Ranchi</p> <p>4. Deputy Secretary, Home Department, Government. of Jharkhand , Ranchi, 09334359534(M), 0651-2401447 Resident Commissioner's office Tel: 011-26739011, Fax 26739005</p> <p>5. Office of the Resident Commissioner in New Delhi. Tel- 26739011</p> <p>6. Office of the Chief Secretary, Government of Jharkhand. Tel- 0651-2400240/250/627/628</p>
17.	Karnataka	<p>1. Under Secretary, Home Department (Passport and Foreigners), Bangalore, Phone: 080-22033371, 22254451(Fax)</p> <p>2. Under Secretary, Home Department (Passport and Foreigners) Bangalore, Tel: 080 22033371</p> <p>3. Regional Commissioner, Mysore, Government of Karnataka</p> <p>4. Additional Commissioner (Administration and Development), Government of Karnataka, Mysore</p> <p>5. Additional Commissioner (Land Maintenance, Projects and Misc.), Government of Karnataka, Mysore</p> <p>6. Regional Commissioner, Gulbarga,</p> <p>7. , Regional commissioner, Government of Karnataka, Bangalore</p> <p>8. Additional Deputy Commissioner & Additional District Magistrate Government of Karnataka, Bangalore District</p>



		<p>9.. Additional Commissioner (Administration. and Development), Government of Karnataka, Bangalore</p> <p>10. Additional Commissioner (Land Maintenance Projects and Misc.), Belgaum</p> <p>11. I.A.S., Regional Commissioner, Belgaum</p> <p>12. , Additional Commissioner (Administration and Development) Belgaum</p> <p>13. , Additional Commissioner, (Land Maintenance Project and Misc.), Gulbarga</p> <p>14. , Additional Commissioner (Administration and Development) Gulbarga.</p> <p>15. Additional Deputy Commissioner & Additional District Magistrate, Bangalore Urban, Bangalore.</p> <p>16 Additional Deputy Commissioner & Additional District Magistrate, Bangalore Rural, Bangalore</p> <p>17. Additional Commissioner, (Land Maintenance Projects and Misc.), Regional Commissioner Office, Bangalore. (w.e.f. 23.10.10)</p> <p>18. Office of the Resident Commissioner in New Delhi. Tel- 26889814</p> <p>19. Office of the Chief Secretary, Government of Karnataka. Tel- 080- 22252442</p>
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20.	Maharashtra	<p>1 Joint Secretary, Higher & Technical Education Department, 4th floor, Mantralaya Annexes, Mumbai-400032, Tel: 022-22025206(O), 24367773 (R)</p> <p>2. Section Officer, Home Department, Government of Maharashtra</p> <p>3. Deputy Secretary, Government of Maharashtra, Employment & Self-Employment Department Mantralaya, Mumbai</p> <p>4. Section Officer, Home Department, Government of Maharashtra 022-22794093, 09322650065(M)</p> <p>5. Office of the Resident Commissioner in New Delhi. Tel- 23388075, 23383876</p> <p>6. Office of the Chief Secretary, Government of Maharashtra. Tel- 022- 22025042, 22028762</p>
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25.	Orissa	<p>1. IPS, Special Secretary to Government, Home Dept. 0674-2536761</p> <p>2. IAS, Principal Secretary to Government, Home Department, Government of Orissa 0674-2531515(office), 0674-2392666(Res.)</p> <p>3. , Joint Secretary, High Education 0674-2322434</p> <p>4. , Joint Secretary of Higher Education Department, Government. Of Orissa</p> <p>5. Joint Secretary, High Education Department, Department of Higher Education Government of Orissa, Bhubaneswar</p> <p>6. Office of the Resident Commissioner in New Delhi. Tel- 23019771</p> <p>7. Office of the Chief Secretary, Government of Orissa. Tel- 0674- 2534300, 2536700</p>



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29.	Rajasthan	<ol style="list-style-type: none">1., Officer on Special duty (OSD), Home (Jail Department), Government. Of Rajasthan Tel.0141-5153222-Ext.23302. , Deputy Secretary (Administration), Education Department, Administration Secretariat, Jaipur. Phone: 0141-2227399(O) 9829480205-Sh.Daya Ram3. Deputy Secretary (Administration). Education Department Phone: 0141-22277244. , Dy. Secretary,(Home(Coordination) Department, Government. of Rajasthan, Home(Gr-3) Department5. , Asst. Secretary, Higher Education (GR.III), Government. Secretariat, Jaipur, Tel. 0141-5153222 Ext. 4852, 09414335554 (M), 0141-2227017(Fax)6. , Dy. Secretary, Higher Education (Gr.III) Dept. Room No.2202, 2nd floor, Main Building, Government. Secretariat, Jaipur 0141-5115995, 9828051054(M), Fax: 0141-22270177. Office of the Resident Commissioner in New Delhi. Tel- 23073747, 23381333, 233834728. Office of the Chief Secretary, Government of Rajasthan. Tel- 0141- 22272548. Office of the Chief Secretary, Gov. of Rajasthan. Tel- 0141- 2227254
30.		
31.	Tamilnadu	<ol style="list-style-type: none">1. Under Secretary, Government Public (Foreigners) Department, Government of Tamil Nadu, Chennai2. Office of the Resident Commissioner in New Delhi. Tel- 23010035, 241933333. Office of the Chief Secretary, Government of Tamil Nadu. Tel- 044- 25671555
32.		
33.	Uttar Pradesh	<ol style="list-style-type: none">1. Special Secretary, General Administration Dept. Government of Uttar Pradesh2. Special Secretary, General Administration Dept. Government. Of Uttar Pradesh3. Joint Secretary, Dept. of Higher Education 0522-2238001 Extn.3041, 09936043902-Sh.Srivastava4. Under Secretary, Dept. of Higher Education, Government of Uttar Pradesh, 0522-2238001 Extn.39675. , Joint Secretary, General Administration Dept., Government of Uttar Pradesh 09415014247-(M)6. , Under Secretary, Department of Higher Education, Government of Uttar Pradesh, 0522-2238001 Extn.32027. , Under Secretary, Dept. of Higher Education, Government. of Uttar Pradesh8. , Joint Secretary, Dept. of Higher Education, Government. of Uttar Pradesh Department of Higher Education, Government of UP., Lucknow, Tel: 0522 2238001 Extension 3202, Fax: 22382879. Office of the Resident Commissioner in New Delhi. Tel- 2331040810. Office of the Chief Secretary, Government of Uttar Pradesh. Tel- 0522- 2621599, 2238212



34.	Uttrakhand	<ol style="list-style-type: none">1. Under Secretary, General Administration Department, Government of Uttrakhand, Tel: 0135-2712802, 09411173553(M)2. Sh.Santosh Badoni, Under Secretary, General Administration Dept., Uttrakhand 0135-2712096(Fax)3. Office of the Resident Commissioner in New Delhi. Tel- 23738498, 23358434]4. Office of the Chief Secretary, Government of Uttarakhand. Tel- 0135- 2712100, 2712200
35.	West Bengal	<ol style="list-style-type: none">1., Section Officer, Home (Foreigners' & NRI's) Department Government. Of West Bengal2. , Section Officer, Home (Foreigners & NRIs) Dept. Government. Of West Bengal,3. W.B.C.S (Exe), Joint Secretary, Home (Foreigners'& NRI's) Dept., Government. Of West Bengal, Kolkata 09830005306(M), 033-22527391(Fax)4. Office of the Resident Commissioner in New Delhi. Tel- 23344269, 237426955. Office of the Chief Secretary, Government of West Bengal. Tel- 033- 22145858