

SITE SUPERVISOR CIVIL

REF NO : O111

QUALIFICATION : DIP CIVIL ENGINEER

EXP : 14 YEARS

INDUSTRIES : OIL & GAS, PETROCHEMICAL CONSTRUCTION

JOB SPECIFICATION: Supervises and leads civil crews, ensuring all aspects of performance and work are in compliance with project specifications and completed within planned time and budget constraints.

Close Monitoring Site work must be done as per specification & approved drawing. Monitoring the Progress Supervision of work. Preparing Daily/Weekly Progress reports.

Monitoring Construction Site Activities Such as Material Supply, Labor Work, offering assistance to all types of Execution activities, Observing the status of construction, security as well as works safety Procedures and suggesting appropriate actions.

Under take regular site inspection and meeting with Site Foreman and Engineer. Managing the Site.

Site supervision

Verify the quantity of required construction materials, its availability and request immediately to the procurement.

Check the shuttering and reinforcement according to structural and architectural drawing, before commencement of concreting work.

Timely arrangements of the materials, Manpower & equipped for the work.

Worked on estimation of materials required on the revised drawing Coordination of the consumption with the project management.

Check the detailed survey and Lay-out of structures before the execution of construction activities.

Supervision of Civil works, taking out Quantities, Quality Control of materials for use,

Preparing Progress reports.

Coordination with consultant and architectures. Satisfy client requirements according to their need.

PLACE : JAMSHEDPUR

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CIVIL SUPERVISOR

REF NO : 0140

QUALIFICATION : DIP CIVIL ENGINEER

EXP : 16 YEARS

INDUSTRIES : HEAVY INDUSTRIES, OIL & GAS, CONSTRUCTION

JOB SPECIFICATION: Supervises and leads foremen, Lead men, skilled labor, and work

crews in all activities concerned project.

1. To optimize resources (manpower, equipment and materials) to ensure efficient and timely

completion of the project.

2. To demonstrate excellent labour management skills, following policies, procedures and

work practices, and developing improvements where necessary.

3. Competent in reading and understanding Specifications, drawings, and all other discipline

related project and engineering documentation. Familiar with and enforces strict compliance with all QA/QC and Safety procedures, plus Company rules and regulations.

4. Commands to foremen, Lead men, skilled labour and discipline workforce, and develops

excellent working relationships with all other department personnel

5. To excellent communicator. Able to give instructions and transfer knowledge in an efficient

and effective way to co-workers and staff. Liaises with other discipline staff to ensure the

optimum interface of the various operational activities, with overall objective of successful completion of the project.

6. Understands the principles and importance of planning. Monitors and tracks daily progress

and work completed, comparing planned to actual.

7. To Takes appropriate mitigating action to ensure compliance with the plan, based on

knowledge of available manpower, equipment, materials.

8. Ensures that the foremen, Lead men understand and implement the work plan, by

explaining and engaging in pro-active communication with the crews.

9. Follows the three week and one week look-ahead plans for the civil works of the project, in close liaison with construction, planning and other departments and disciplines.

10. Reviews quantities of materials received or used during specified periods, in order to minimize wastage and inefficiency.

11. Ensures that all work is in conformity to standards and specifications. Interprets specifications and discusses deviations from specified civil procedures to ensure full compliance with QA/ QC inspection plans and procedures.

12. Identifies and implements “on-the-job” training programs with the aim of developing and improving team member s’ competency in required skills and abilities

PLACE : JAMSHEDPUR

SITE ENGINEER CIVIL

PLACE : TRICHY

REF NO- 0234

QUALIFICATION: DIP CIVIL ENGINEER

EXP: 15 YEARS

INDUSTRIES: BUILDING ,ROAD & HIGHWAY ,OIL & GAS,MEP

JOB SPECIFICATION :

Monitor the works to verify compliance with relevant drawings and specifications. Record non-compliance/conformances, accept satisfactory work and raise punch list items.

Implement zero punch list philosophy and ensures that requirements of project Quality

Assurance and Control policy are adhered to the highest level.

Assist the Project Engineer with the review of contractor’s method statements and advice on construction methodology.

Verify that the works are being carried out in accordance with the accepted method statements and ITPs. Report any non-conformance to Project Engineer.

Keep updated on the material specifications for Material Approval Report submittal for the consultant's and project managements' approval before purchasing and construction use.

Interact daily with the site engineers on the on-going work activities to monitor the requirements of inspection needed.

Visits ready mix concrete plant to determine the methodologies in preparation of concrete.

Attends concrete compressive strength and other requirements by the contract material testing.

Ensure compliance with QA/QC procedures, ITP and Method Statement and ensure all tests are carried out as per contract requirements..

Monitor contractor's plant and manpower usage by daily review of contractors staffing, labour.

Plant and equipment status provided on the Daily Activity Reports prepared. Report any deviation to the Project Engineer.

Perform in-process and acceptance inspections of work on a monitoring basis and assist in resolving any noted problems with construction works.

Ensure the most current design documentation is being utilized to complete activities.

Ensure that the subcontractor coordinates the work with the works of other contractors as

applicable. To assist Construction Manager in day-to-day site activities. Coordinate with all site personnel and Consultant Field Engineers

Concrete, Reinforcement work, finishing works such as masonry, Tiling, Marble, Granite, False

Ceiling works and interlock tiles

Construction of Residential Apartments

Weathering works/Renovation works

Hospital Building

Various Single & Double stored Residential houses

Bungalows, Schools and Hostel Construction

Interpretation of Drawings & Planning of Construction activities

Coordinate with the Plant Department for deployment of construction
Equipment

Monitoring the day to day progress

Concrete, Reinforcement for Foundations, Masonry works,
Sanitary and Plumbing work,