

REF.NO. 201 IT

Ø IT SUPPORT-HARDWARE/NETWORKING

QUALIFICATION : BSC (IT Science) & JCHNP(Jetking Certified Hardware
And Networking Professional)

EXP: 4 Years

JOB RESPONSIBILITY :

- Ø Team handling.
- Ø Training, scheduling, target achieving, work distribution, correction.
- Ø Daily MIS updating.
- Ø Time management.
- Ø Motivate team to achieve the goal.
- Ø Technical Environment – PHP, HTML, CSS, JAVA SCRIPT, MYSQL etc.
- Ø Network support (Remote Desktop, LAN problem, network connectivity issue).
- Ø Direct MM/SM F/O cable splicing per core.
- Ø Assetization for the Procurement of System hardware or any other devices in company premises like(Switches, hub, PC)
- Ø Configure the Switches, connect Media converter to LIU and up the networks.
- Ø Proper paper work for each and every site in company plant where have been Up the network connections

Operating Systems: Windows Vista; Windows XP; Windows 7.

Microsoft Servers : windows Server 2003; Windows Server 2008;

Software: MS Office 2007; MS Office 2003/XP; Norton Utilities; McAfee; WinZip; Oracle, HTML,PHP CSS, My SQL others.

Hardware: Intel, HP, IBM, Dell and others.

Virtualization: Microsoft Virtual Server 2005 R2, VMware.

Networking: TCP/IP; Switches; Modems; Hubs and Bridges.

ACEDMIC ASSINGMENT IN COMPUTER HADWARE AND NETWORKING

Assignments Name:

- Ø Basic electronics, O/S Application, Computer Hardware, HTML, CSS, JAVA script, Networking Essential, Server (2k3, 2k8), CCNA, RHCE Linux 5.0 enterprises (253).

REF.NO. 202 IT

Ø DESKTOP SUPPORT ENGINEER

QUALIFICATION : CCNA from falcon TECHNOLOGIES PVT. LTD.,(Gulberga karnataka), Microsoft Certified IT Professional: Server Administrator on Windows Server 2008 from falcon TECHNOLOGIES PVT. LTD.(Gulberga karnataka)

EXP: 4 Years

SKILL SETS

OS :

- Ø Effectively Plan, Install, Configure, Maintain, Troubleshoot
- Ø Windows 2003 , windows 2008 (Server)
- Ø Windows XP ,windows 7,vista, windows8
- Ø Effectively plan, Install, Configure, Maintain, Troubleshoots

Server:

- Ø DHCP Server (basics)
- Ø REMOTE USER'S
- Ø DNS Server
- Effectively plan, Install, Configure, Maintain, Troubleshoots

Networking:

- Ø TCP/IP Protocols
- Ø CISCO Switches, Routers
- Ø Basic Network Concepts
- Ø Initial, LAN , WAN configuration
- Ø Routing, Switching, VLANs & Trunking, Port security.
- Ø Access List, Inter-VLAN

JOB RESPONSIBILITY :

- Installation Configuration and Troubleshooting of Windows XP, Windows 7 & Windows Vista..
- Extensive Experience on Solving Desktop and Laptop Level problems.
- Installation and Maintenance of Symantec Antivirus, MacAfee and patch updating on server.
- Installation and Maintenance of Network printers. Configuration & managing thin client.
- Managing the Lotus notes through Citrix Application.
- Managing the users' accounts in Active Directory Services.
- Managing Video Conferencing (Polycom).
Actively participating in day to day activity as a good team player

- Installing, configuring, Maintaining & troubleshooting of Desktop Systems in the organization.
- Troubleshooting of Internet/LAN related problems and ensuring better service to the users.
- Installing, configuring, maintaining Remote users, knowledge of configuring printers and Scanners.
- Troubleshooting LAN connection, and network problems on client's premises.
- Installing, configuring and Troubleshooting MS outlook 2003.2007.2010

REF.NO. 203 IT

Ø IT Infrastructure and System Administrator

QUALIFICATION : BCA

EXP: 8.5 Years

Current Job Responsibilities:

- Ø Analyzing system logs and identifying potential issues with computer systems.
- Ø Introducing and integrating new technologies into existing data center environments.
- Ø Performing backups using Symantec Backup Exec from IBM Tape Library.
- Ø Installing and configuring new hardware and software.
- Ø Adding, removing, or updating user account information, resetting passwords, etc. in AD and updating the Group Policy as per security controls.
- Ø System performance tuning.
- Ø Ensuring that the network infrastructure is up and running.
- Ø Quickly arrange repair for hardware in occasion of hardware failure
- Ø Update system as soon as new version of OS and application software comes out.
- Ø Give Training to business users at Lab on new applications.
- Ø Monitoring and Tracking all day-to-day activities in the Lab of my cluster.
- Ø Patch Management, Reporting Activities, Backup Management and upgrades.

EXCELLENCE SPHERE

- Ø Project Management
- Ø Enterprise Storage Design and Implementation
- Ø Network Infrastructure Design and Maintenance
- Ø Windows 2008/2003& Active Directory Administration
- Ø Data Center Operations
- Ø Service Delivery
- Ø Mail Administration
- Ø Windows Administration
- Ø Security Administration
- Ø Process Improvement
- Ø Cost Reduction

REF.NO. 204 IT

Ø Computer Engineer

QUALIFICATION : Information Technology (B.Tech) 4 Years Program.

Cisco Certified Network Associate (CCNA) 3 Months.

Microsoft certified Information Technology Professional.

EXP: 8.5 Years

Job Responsibilities :

- Ø Installation & Configuration of Cisco router and switches.
- Ø Installation and configuration of WIMAX Solution for internet services.
- Ø Troubleshooting network related problems providing new LAN connection and configuration new LAN connection.
- Ø Responsible for communication protocols, configuration, integration & security.
- Ø Investigating, diagnosing and resolve all network problems.
- Ø Installation & Maintenance of CCTV camera (Box, Dome, PTZ etc).
- Ø Configuration of Domain & Workgroup
- Ø Configuration of ADS, DNS, Wins, DHCP, IIS, Profiles, Group Policy
- Ø Configuration of Exchange Server, Users & Groups, OU, Cluster nodes
- Ø Administering & designing LANs, WANs & WIMAXs internet/intranet, and voice networks.
- Ø Troubleshoot the XEROX and Ricoh Photo copy Machine and plotter
- Ø Analyzing & developing key components using methodology prescribed techniques.
- Ø Communicating and negotiating with users, specialists, other staff and suppliers.
- Ø Investigating, diagnosing and resolve all network problems.
- Ø Maintaining pre-packaged software applications on the LAN.

- Ø Upgrading and repairing faults on CIS systems, networks & peripheral equipment

TECHNICAL SKILLS

- Ø Operating system: MSDOS, Windows 95/98/2000/2007/8.1/XP
- Ø Language C , C++ , java , .net ,
- Ø Database MS Access , oracle 10g
- Ø Office Suits MS office 2003/2007

- Ø Web designing html , dhtml, java script ,
- Ø Networking IP address, subnet ting, VLSM, NAT, TELNET,EIGRP, OSPF, DHCP, Frame-relay, VTP, VLAN
- Ø Graphics Design : Adobe Photoshop, Adobe illustrator, Corel Draw 10, Dreamweaver,

REF.NO. 205 IT

Ø IT Administrator

QUALIFICATION : BACHELOR OF ENGINEERING IN COMPUTER SCIENCE & INFORMATION TECHNOLOGY

EXP: 6 Years

TECHNICAL KNOWLEDGE

OTHER SKILLS :

- Ø Operating System: Windows 98/XP, 2003XP, 2007.
- Ø Training in Microsoft Certified System Engineer (MCSE).
- Ø Training in Cisco Certified Network Associate (CCNA).

SPECIAL SKILLS:

- Ø Hardworking and sincere with good communication skill.
- Ø Highly motivated with a strong work ethic.
- Ø Ability to work in a team.

JOB RESPONSIBILITIES:

- Ø Responsible of Management , Installation & troubleshooting of Widow & Hardware Desktop/Laptop, Printers in LAN environment issues
- Ø Installation, Administration, & Support of Operating system (Windows XP, Vista, 2000, 2003, 2007, 2008.MAC).
- Ø Software installation, Upgrade & support on MS-Office, Adobe Reader, Antivirus, MS outlook Mail in user end.
- Ø Attending day to day user problems calls at on site by mails, telephone or remote support.
- Ø Manage backup system.
- Ø Knowledge of Microsoft Active directory (Managing/creating group policies & users), DNS DHCP.
- Ø Configuring TCP/IP, LAN, WI-FI & trouble shooting basic Network issues at user end.
- Ø Installation & Configure Local Printer, Network Printer & Peripheral Devices.
- Ø Coordinate with vendors for services, replacements, AMC's.
- Ø Remote Management through Remote desktop Connection, Net meeting, Team Viewer, Ammy Admin, VNC etc
- Ø Travelling to remote office sites when needed and perform IT related tasks for ensuring a smooth functioning of the day to day activities of the remote business users.
- Ø Vendor Mangagement, Track, document and inventory of all desktop/laptop HW and SW.
- Ø Monitoring & maintenance of EPABX & CCTV Systems.

REF.NO. 206 IT

Ø Infrastructure Support & Server Management

QUALIFICATION : BCA (Bachelors of Computer Application)

EXP: 6 Years

Network Technology:

- Ø LAN/WAN, TCP/IP, IPSEC, DNS, DHCP, FTP, TELNET, SSH, VPN,
- Ø NAT, TFTP, Ethernet, VLAN, VTP, STP, Etherchannel, ICMP
- Ø PPP,HSRP,VRRP, GLBP, RIP,EIGRP, IGRP, OSPF ,BGP(IBGP&EBGP),
- Ø Static Routes, Redistribution & Others.

Hardware :

- Ø Cisco 3800/3700/2800/2600/2500/1700 Series Routers,
- Ø Cisco 6500/3750/3560/2960/2950 Series Switches

Holding Job Responsibilities to configure install and administer network infrastructure that supported staff of 100 personnel. Established new IT policies, which defined acceptable use of IT asset within the company. Carried out full installation of Cisco routers and cabling for routers, switches, Load-balancer.

- Ø Troubleshooting of Network Problems.
- Ø Participate in the project related planning and execution, managing ongoing issues, problem management and resolution
- Ø Perform operations related activities such as health resolution of Trouble tickets,configuration changes
- Ø Failover testing for Critical sites
- Ø Traffic analysis and network monitoring
- Ø Handling the ckt upgradation project for remote sites.
- Ø Configuration over Routers and Switches (Cisco Family router to 6500,2900,3700, 3600 Series) for all over WDVPN users.
- Ø Troubleshooting of Lease Lines.
- Ø VPN ID creations and providing access to external users of Internal Network Segments as required through same.
- Ø Traffic Analysis and Bandwidth Allocation to applications configured on Packeteer.
- Ø Taking Network and Network Security Device backup.
- Ø Configuration & troubleshooting of LAN connectivity at Vodafone Store locations.

REF.NO. 207 IT

Ø Network Security Engineer

QUALIFICATION : Diploma in Electronics Engineering– India

CERTIFICATIONS

- § Project Management Professional (PMP)
- § ITIL Version3
- § Juniper Networks Certified Internet Specialist (JNCIS-FWV)
- § Cisco Certified Network Associate (CCNA)
- § Check Point Certified Security Administrator (CCSA) – NGX
- § Securing Networks with PIX & ASA (SNPA)
- § Pursuing CISSP

EXP: 14 Years

KEY SKILLS :

- Ø Over fourteen years of experience working as a Network Security Engineer with major IT companies in India.
- Ø Key competencies in providing comprehensive Information / Network Security Solutions in heterogeneous environments.
- Ø Demonstrated professional excellence in project planning, execution and management of projects without incidences of time/cost overruns.
- Ø Demonstrated leadership in aspects of delivery management right from Solutioning, Architecting, Staffing, Client
- Ø Engagement, people management and time management

Job Responsibilities :

- Ø Contributed significantly in trend analysis, log co-relation and consolidation, alerting and incident handling.
- Ø Ensuring strict observance of set quality standards and monitoring delivery as per Project Plan and the Contractual Agreement.
- Ø Played pivotal role in evaluating security infrastructure product
- Ø Administering, implementing & maintaining overall IT security including network security by methodical approach and security tools
Judiciously evaluated critical system & implemented security processes, procedure and risk mitigation processes
- Ø Oversee all phases of project execution; approve design changes, troubleshoot and resolve complex technical problems, consistently meeting project deadlines.
- Ø Arrange for training sessions for team members.
- Ø Maintaining and adhering to the standards of ISO27001 for the organisation
Escalations management
- Ø Assist team in delivery of new projects within stipulated time lines as committed to business

REF.NO. 208 IT

Ø System Engineer/System Analyst

QUALIFICATION : Diploma In Engineering (Computer), Bachelor of Engineering (Computer)

EXP: 7 Years

Technical Tools :

Storage : Common Array Manager (SUN), Storage Management Utility (HP)

Backup : Networker Manager, Legato (SUN), Data Protector Manager (HP)

Utilities : Putty, Winscp, File Zilla, TeamViewer, ACU etc

Programming : C, C++, SQL, PHP, HTML etc.

Job Responsibilities :

- Ø OS installation ,Patching of OS, Additional Software.
- Ø Files and directory structure, permission
- Ø Other System Administration Activities like managing file systems, hardware status monitoring, and performance tuning and security services.
- Ø User Management. Scheduling jobs using Cron & at utility.
- Ø Managing Swap space.
- Ø Adding and Removing Packages & Patches. File System Management
- Ø Backup and restoration of data with in Full and Incremental levels using ufsdump and ufsrestore.
- Ø NFS configuration Troubleshooting/Administration.
- Ø Solaris Volume Manager (SVM). Linux Volume Manager(LVM), Implementation of RAID, LVM.
- Ø Configuring and managing RHEL 5 and RHEL 6 in GUI as well as in CLI mode.
- Ø Configuration and management of standard Linux services like SSH, FTP, NFS
- Ø File Systems, YUM, Permissions, ACLS.
- Ø Installed, upgraded and maintenance of server hardware components as per requirement.
- Ø Monitoring, maintaining storage and maintaining inventory for Disks.
- Ø Monitoring, taking daily and full backup and maintaining inventory for tapes.
- Ø Monitored system and network devices for optimum work flow
- Ø Designed, developed and tested existing computer systems
- Ø Troubleshot existing system and introduced new system for smooth working
- Ø Provided technical support and planning base for crucial projects
- Ø Documented new and updated existing technical specifications

REF.NO. 209 IT

Ø Technical support Engineer

QUALIFICATION : Graduate, Diploma in Computer Hardware & Networking,
MCSE(Microsoft Certified Network Engineer)

EXP: 7 Years

Technical Skills

- Operating system/Software: - Windows XP/W7/W8 & Windows 2003server implementation. Microsoft Office all versions. Antivirus Norton, Trend Micro, McAfee, AVG, software's, software's Outlook Express, Microsoft Outlook & Lotus Notes Clint related problem.
- Hardware: - Intel based PC system, Server, Desktop & Laptop. Computer Assembling and troubleshooting at card level. WiFi, Printer, Scanner, Modem, and other peripherals Drivers installation.
- Networking: - Domain based and peer based networking between windows O.S, Crimping and Cabling with Switches & Hubs. Internet sharing, Peripheral sharing and Trouble shooting. TCP/IP, LAN, WINS, DNS, DHCP, GROUP POLICY, Backup & Restore, Active Directory in windows 2003Advance Server
- VSAT Network Support: - Installation, operations and Maintenance of VSAT/ Remote Station , Installation and configure of VSAT satellite modems eg. iDirect, ComTech modem.

JOB RESPONSIBILITY

- Ø Providing Solutions for various applications like Enterprise Networking, Voip &Window support.
- Ø Handling Technical Queries from the Clients and also providing remote Assistance.
- Ø Network Related Troubleshooting
- Ø Troubleshooting of wireless internet
- Ø Troubleshooting of LAN & WAN networking.
- Ø Configure and Maintain computers and Cisco IP Phone.
- Ø Configuring and troubleshooting of Microsoft Outlook and Lotus Notes
- Ø Installation and Configuration of Windows 2000/XP/vista/window7 & Windows 2003server
- Ø Systems Hardware Related Troubleshooting
- Ø Installation & Troubleshooting of the software or application using in organization.
- Ø Setting Security on files & folders
- Ø Adding /Sharing of Local & Network printers
- Ø Installation, Configuration & Maintenance of Anti-Virus
- Ø Installation of Software Patches
- Ø Making Call reports and inventory on daily or monthly bases.
- Ø Fiber optics maintenance work, Trace root and remove problem, Handling splashing and OTDR machine through coordination with vender.
- Ø Installation, configuration and troubleshooting of ADSL Router and Modem
Installation, configuration LAN/WAN for DSL network

REF.NO. 210 IT

Ø System Administrator

QUALIFICATION : MSc. (Computer Science) , B.CA , MCSE , Symantec
Net Backup 7.5 (Certification under Process)

EXP: 3.7 Years

JOB RESPONSIBILITY

- Ø Deploy the Symantec Net Backup 6.x infrastructure (Master, Media & Client).
- Ø Managing backup & restore operations as per requirement.
- Ø Managing Daily, Weekly and Monthly Backup Operations & Tape media requirements.
- Ø Troubleshooting on Backup, Devices and other Netback up issues.
- Ø Managing backup policies with Managing catalogs and images.
- Ø Configured robots, Tape drives, and media servers, performed tape media inventories.
- Ø Managing backup policies, volume pools for daily, weekly & monthly backups.
- Ø Administration of the whole Net Backup environment which included policy creation.
- Ø Monitor and trouble shoot Tape drive usages during peak production & non Production hours.
- Ø Configure online and offline catalog backup and also send catalog tape offsite in case of disaster.
- Ø Upgrade/Migrate the operating system from 2003 to 2008, 2008 R2.

Microsoft & Third Party Software / Tools:

- Ø Dell Ex-Part to extend the partition size of Wintel Servers without format.
- Ø Paragon Partition Manager to create/convert the Partition on Wintel Servers without format.
- Ø KonBoot, ERD 2005 & Sys key breaker to resolve the password related issues.
- Ø Remote Access Tools (LogMeIn, Remote Desktop Connection, VNC Viewer, Team Viewer, Show My Pc)

REF.NO. 211 IT

Ø System Administrator (Sr. Asst. EDP).

QUALIFICATION : B.Sc., MCP (Microsoft Certified Professional, Diploma in Information Technology from UPTec, "B" Level from DOEACC SOCIETY, New Delhi.

EXP: 10 Years

Key Skills:-

System Engineer
EDP (Electronic Data Processor)
IT Service & Helpdesk
Vendor management in IT Procurement

System Administrator
Support Engineer
IT Helpdesk Support Engineer
Technical support Helpdesk

JOB RESPONSIBILITY

- Ø Ensuring application & compliance with the company policies for IT Infrastructure / facilities after review of new hardware and accessories.
- Ø Assessing IT requirements in terms of software, hardware and other peripherals / products, and handling procurement of the same.
- Ø Identifying the right vendor for purchase of equipment's at reasonable prices, and selling of equipment, if any, at a reasonable price.
- Ø Streamlining operations procedures and advising management to adopt modern techniques, which help organization to maintain flawless system.
- Ø Responsible for providing solutions pertaining to any queries related to Visual FoxPro based IMS System (Accounts, Inventory & Billing).
- Ø Backup and restore the data of Visual FoxPro based IMS System.
- Ø Involved in database creation and alteration, deletion of application objects like Tables, indexes and constraints. Updating/Inserting the required data in the Database as per requirements.
- Ø Maintain the daily operations & handling the escalation calls while optimizing resource utilization.
- Ø Managing & maintaining the AMC agreement of all the Desktops, Laptops, Printers & attendance machine.
- Ø Suggesting and providing IT solutions to business and management problems. Ensuring that all IT equipment complies with industry standards.
- Ø Evaluating & taking progress of all upcoming long term strategic data centers as per approved plan.
- Ø Maintaining of Enterprise Servers, Operating Systems, and Storages & File Systems.
- Ø Setting up SLAs (SERVICE LEVEL AGREEMENT) with various groups.
- Ø End user troubleshooting Active Directory, Proxy Services, Outlook Client Configuration & Troubleshooting, DNS, DHCP.
- Ø Configure the IBM LOTUS Note Client 8.5.2.
- Ø Planning, Designing, installing & configuring of WAN & LAN as per organizational requirements.
- Ø Troubleshooting networking problems to ensure minimum downtime & maximum availability of network.
- Ø Define to monitor software and network access to various employees as may be decided by the management.
- Ø Implementation of firewalls and anti-virus mechanisms as may be required for protecting data of the Company.
- Ø Supporting end users, troubleshooting customer queries and setup of networks on different operating systems and all other hardware devices.
- Ø Extending high-end technical support on various servers and ensuring high customer satisfaction levels through prompt redressed of their problems.
- Ø Maintain and update all software (OS, Account & Inventory Package, Anti-Virus etc.).
- Ø Troubleshooting of 100 Desktop PC, 10 Laptop, 20 Printers and 3 Scanners.
- Ø Provide Technical Training to Staffs for implementing of Visual FoxPro based IMS system.
- Ø Setting up user accounts, permissions and passwords in the ERP.
- Ø Analyzing and resolving faults, ranging from a major system crash to a forgotten password.

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- Ø Undertaking routine preventative measures and implementing, maintaining and monitoring network security, particularly if the network connects to the internet.
- Ø Providing training and technical support for users with varying levels of IT knowledge and competence.
- Ø Working closely with other departments/organizations and collaborating with other IT staff.
- Ø Planning and implementing future IT developments and undertaking project work.
- Ø Responsible for Active Directory concepts and implementation.
- Ø Knowledge of external SAN and ISCSI based storage concepts and operations.
- Ø Knowledge of NetApp Storage Area Network (SAN) products.

REF.NO. 212 IT

Desktop Support Engineer

QUALIFICATION : B.Sc. (MECS) from Kakatiya University

EXP: 06 Years

Technical Skills:

- Ø Microsoft Windows XP/ Vista/ Win 7
- Ø Microsoft Windows server 2003/2008/2008R2
- Ø MS Office 2003/2007
- Ø Typing Speed 40wpm
- Ø Active directory
- Ø DNS,DHCP,RAS,

JOB RESPONSIBILITY

- Ø Installing Computer Hardware, Operating Systems and Applications
- Ø Monitor and Support Computer Systems and Network
- Ø Providing network access and connectivity to the staff
- Ø Responded and handled Client raised tickets using the Ticket support system
- Ø Identifying, investigating and resolving Technical Issues.
- Ø Provided IT Technical Support
- Ø Working continuously on a task until completion
- Ø Upgrade Computers on both Hardware and Software sides.
- Ø Monitor, analyze and address reliability and performance issues
- Ø Troubleshoot Network and Hardware devices.
- Ø Troubleshoot Application and connectivity issues..
- Ø Network printer installation
- Ø Rapidly establishing a good working relationship with Users and other professionals
- Ø Keep users informed regarding status of outstanding problems
- Ø Maintaining IP addresses
- Ø Provide desktop and server support
- Ø Performing Backup and Restore
- Ø Imaging and Reimaging Desktops & Laptops
- Ø Performance Monitoring and Virus Scanning
- Ø Monitoring security
- Ø Replacing Hardware parts as required
- Ø Ensuring security and upgrades applied and kept up to date on desktops and laptops
- Ø Generating Reports and Scheduling
- Ø Configuring Outlook
- Ø Installing and Configuring Laptops
- Ø Symantec Anti Virus
- Ø Configuring VPN

